

SECRET

MEMORANDUM FOR: Assistant Director for Operations, DE/I

THROUGH: Deputy Director (Support) 10/26
Deputy Director (Intelligence)

SUBJECT:

25X1

REFERENCE: Your memorandum dated 12 September 1963,
same subject

1. Thank you for your cooperation and consideration in our efforts to reduce operating costs of our Logistics Services Division.

2. We agree with your proposal to continue daily shuttle service at 0630, 1430 and 2330 hours.

3. For your information, the elimination of the 0730 and 1530 runs will save us 27 hours of overtime per pay period in addition to a reduction in vehicle expense.

4. In the absence of a contrary opinion we will effect the change on Monday the 7th of October.

JAMES A. GARRISON
Director of Logistics

✓ cc: DE/S SUBJECT
DE/I

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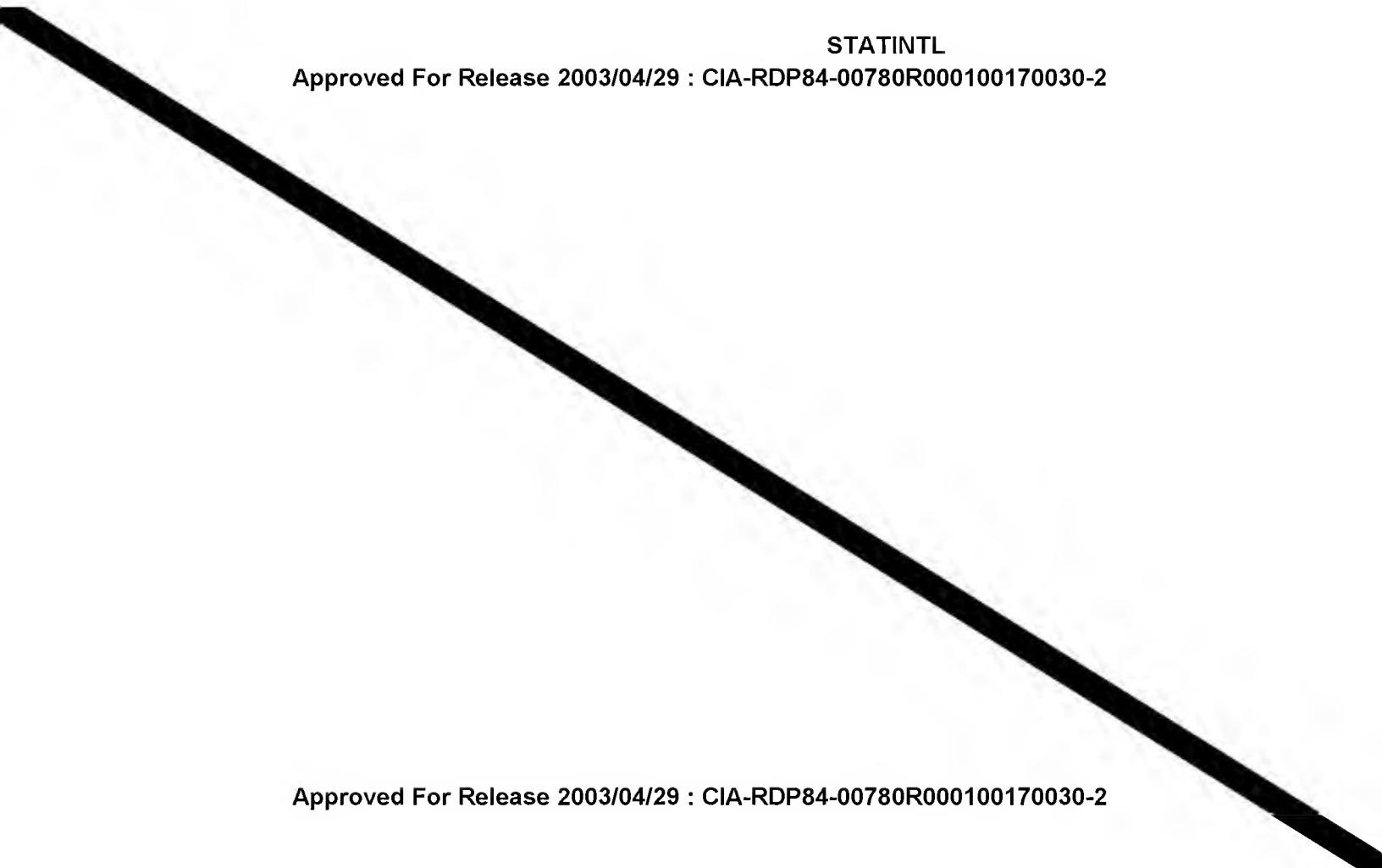
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